

Learning Support Tutor

(Part-Time) Vacancy



bigcreative.education



creativeworks.space



bcis.education



[report](#)

Welcome to Big Creative Training

BCT is a well-established creative industry training provider with more than twenty years' experience in delivering and supporting education and work opportunities. Our mission statement is to Develop Talent, Transform Lives, Create Careers.

BCT runs vocational study programmes, apprenticeships, traineeships and adult learning courses, also operating Creative Works and Big Creative Independent School.



Creative Works is BCT's co-working space in E17's Creative Enterprise Zone, for creatives and SMEs. Beyond providing offices, meeting rooms and studios, CW host an events programme and offer members the opportunity to collaborate with locals through BCT's apprenticeship scheme.

Big Creative Independent School is BCT's single-form alternate provision for 14-16-year-olds who have disengaged with formal education. BCIS cover Maths, English, Science, Music and Media.

Staff Benefits

- Company pension scheme
- Healthcare cashback
- Bike-to-work scheme
- Career development available
- Staff social events
- Interest-free emergency or career development loans
- Free on-site lunches during term-time

[BCT Culture >](#)

[International Work Experience >](#)

[Games Design Showreels >](#)

[Artist Development Programme >](#)

Learning Support Tutor

(Part-Time) Vacancy

Essential Qualifications

- Maths and English GCSE Grade 4/C or equivalent (Level 2)
- Experience working with KS4 students in education, preferably in a diverse environment

Essential Qualities

- Experience of working with SEN learners with knowledge of educational health care plans (EHCPs) and assessment strategies for differentiating instruction to meet student needs
- Ability to work effectively with students of varying abilities, backgrounds, and learning styles
- Knowledge of behaviour management techniques, safeguarding protocols, and pastoral care
- Adaptability – shift priorities, work independently, and contribute to a positive team environment
- Interpersonal skills to build positive relationships with students and parents
- Proficiency in implementing interventions, accommodations, and assistive technologies to support student learning and development
- Communication: including active listening, empathy, and making complex information accessible
- Promoting inclusivity, diversity, and equity, and respecting the unique strengths and challenges of each student

Desirable Skills

- Additional training or certification in special education, behavioural interventions, or related areas
- Experience implementing differentiated instruction and personalised learning approaches
- Familiarity with technology/other specialised resources to enhance student engagement and independence
- Experience working collaboratively with SENCOs, educational psychologists, or support agencies
- Experience of creative practice

Key Tasks

- Support designated learner(s) to achieve their personal education plan (PEP) targets
- Support learners' specific behavioural needs and learning barriers, with instruction comprehension and proofreading
- Encourage good attendance, punctuality and independent learning
- Encourage students to take responsibility for their learning and promote self-esteem
- Support tutors to ensure learners have an exciting programme that enables them to progress
- Record academic progress and promote positive behaviour, safety and wellbeing
- Collaborate with the tutor to refine lesson plans to suit additional learner needs
- To plan and deliver personalised learning tailored to learners' needs
- Collaborate with colleagues and to facilitate holistic support and continuity of care for students
- Effectively liaise with parents, guardians, and external stakeholders to support student progress and well-being



Salary and Days of Work

- Part-time positions available, please state your working hours preference on your application
- Up to 35 hours across 5 days a week for 36 weeks per year (term-time)
- Start Date ASAP
- Pro rata of annual salary FTE £27,300 (actual salary £21,300.30)

How to Apply

Please complete the application form at <https://www.bctforms.com/bct-staff-application-form-p1/>

You must be eligible to work in the UK as this job is in London.

BCT is an equal opportunities employer and welcomes applications from all communities, encouraging equality, diversity and inclusivity. We are committed to safeguarding all enrolled learners and appointment of successful applicants are subject to satisfactory references and an enhanced DBS check.

We welcome industry professionals who wish to enter teaching, via the fully funded Taking Teaching Further scheme's qualification. This includes 6 months of reduced timetable for training with full pay and lesson cover.



**TAKING TEACHING
FURTHER**

What our staff say...

“

The staff get on well with each other and work together positively to benefit the organisation.

Lovely working environment with a supportive team and great students.

What our alumni say...



Not only did the college give us the tools and knowledge to succeed, they prepared us for life as creatives of the future.

Georgia



If it wasn't for BCT there's no way I would have become the person I am today. Thanks for helping me find myself!"

Amani

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