

Learning Support Tutor (Media Specialist)

Required



[bigcreative.education](https://www.bigcreative.education)



Welcome to Big Creative Training

Big Creative Training (BCT) is a well-established and expanding creative industry training provider with more than twenty years' experience of delivering positive outcomes for learners. Our mission is to improve the lives of young people through high quality training and creative industry experiences, and we also take pride in ensuring staff are encouraged to flourish and feel excited to be a part of BCT.



As an organisation we provide a supportive, developmental environment with a creative and innovative approach to education. Choosing to work for BCT will enable you to be part of a successful organisation that offer a good work-life balance to all employees, which includes a flexible working approach, a friendly, positive and purposeful working environment, and plenty of opportunities for social interaction between colleagues.

We are an employer which champions equality, diversity, and inclusion. We work with integrity and passion, and are fiercely committed to creating a truly meaningful work environment, where individuals are empowered with the tools, technology, and training to unleash their full potential.

This is an exciting time to join BCT. We are expanding to launch our new world-class Digital Future Campus in September, including industry standard training rooms, equipment, VFX studios, e-sports arena and editing suites.

We have more than 500 young people per year enrolled onto our vocational training programmes including apprenticeships, and learners take qualifications in maths and English if needed. We have great industry links and work with over 100 creative sector employers and SMEs.

BCT also operates **Creative Works** - a creative industry coworking space as part of our group, giving learners and staff access to an exciting community of creative businesses to support learning and progression.

Benefits of working for BCT

- Company pension scheme
- Employee assistance programme including healthcare cashback
- Bike to work scheme
- Supportive, caring and developmental environment
- Excellent career development opportunities and performance recognition
- Staff social events
- Interest free loans for emergencies or professional development
- Cycle to work scheme

[BCT culture video >](#)



“Leaders and staff successfully ignite young people’s enthusiasm for learning.”

Ofsted

What our learners and graduates say...

96% of learners at BCT say their overall experience is good. Here's what they had to say...

"The teachers always find time to help."

"I love the small class sizes, and the fun environment created."

"I get to do something I love with other people who have the same interests as me."



Not only did the college give us the tools and knowledge to succeed, they prepared us for life as creatives of the future.

Georgia



If it wasn't for BCT there's no way I would have become the person I am today. Thanks for helping me find myself!"

Amani

Learning Support Tutor – Media Specialist

We are looking for an outstanding learning support specialist tutor with **Media Specialism** to join our team based in Walthamstow, East London. The successful candidate will have maths and English at GCSE grade “C” or “4” or above (or level 2), and will have experience of working within a similar setting. You will be well versed in Media.

Key tasks

- Support learners to attend and be punctual and promote independent learning
- Support learners with any barriers to their learning, helping them with comprehension of instructions and work briefs
- Encourage students to take responsibility for their own learning and promoting development of self-esteem
- Support learners to proofread written work and revise spelling, punctuation and grammar
- Support the lead tutor to ensure learners achieve the qualifications and have an exciting, fully rounded programme of study that enables them to progress
- Feed in to the support plans to ensure learner progress is supported and recorded
- Record academic progress and reinforce positive behaviour
- Ensure learners are retained, achieve their qualifications and progress
- To collaborate with the lead tutor in order to refine lesson plans to suit the needs and learning styles of the learners with additional needs
- To plan, develop, and deliver personalised learning resources tailored to learners’ needs
- To invigilate exams according to learners’ access arrangement needs
- To set weekly and monthly targets for the learner to feed into their ILP
- Parent/ Carer communication - Half termly report
- Notes typed up on learners progress towards targets
- Communication with tutor regarding progress and planning and set new targets

Desired qualities

- Proven track record of supporting learners with additional learning needs
- Conscientious team player with a positive outlook and a keen eye for detail
- The ability to work in a way that promotes the safety and wellbeing young people
- Proficient in English and maths
- Vocational proficiency in Music, Media, Gaming, Animation, Art and Design, Performing Arts, Event or English and Maths

Media Specific

- Experienced and able to lead tutorials in Adobe Suits, particularly Photoshop, Premier, After effects & Final Cut
- Has a strong understanding of film making, including the use of cameras, lighting and sound recording software
- Has experience with sound mixing (logic pro/dolby atmos)
- Has worked as a freelancer and at broadcast level or equivalent level
- Has a passion to help young people

Salary and days of work

- 24.5 hours per week
- Mon / Wed / Thu / Fri am (term time only - 36 weeks a year)
- Salary is **£19,078 per annum** (will be pro rata, depending on starting date)
- Start Date: **ASAP**
- This is a Fixed Term Position until **7th July 2023**

How to apply

You must be eligible to work in the UK and possess a UK work permit if you need one. Please note this job is based in London and cannot be done remotely.

If you wish to apply you must complete the application form found at www.bigcreative.education/bct-staff-application-form by 9.00am on 30th November 2022

BCT is an equal opportunities employer and positively welcomes applications from all sections of the community. We are committed to safeguarding all learners enrolled on our programmes and appointment of successful applicants will be subject to satisfactory references being obtained, and an enhanced disclosure and barring service (DBS) check.

For teaching positions only

We welcome applications from industry professionals who wish enter teaching via the full teaching qualification with support funded by the Taking Teaching Further scheme. This will allow you 6 months of reduced timetable for training and support whilst receiving full pay and cover all qualification costs over the two years of study'.



**TAKING TEACHING
FURTHER**

What our staff say...



I like the progressive nature of the college and how we are always looking to expand and offer a more rounded experience for the learners.

The best part of my role is being able to make a positive difference to the lives of many, supporting our young people in seeing their potential.

There is fantastic communication between members of staff and the management team.

I feel supported and encouraged in my role, inspired to continue working to deliver high quality and engaging material.

The staff get on well with each other and work together positively to benefit the organisation.

Lovely working environment with a supportive team and great students.

What we do, individually, and overall, makes a huge impact on the lives of these young people and empowers them.

I like the collaborative culture and genuine care for staff, with time and energy invested.

BCT is a small organisation with a big heart and a great mission to develop learners from disadvantaged communities.

I am trusted by my manager to use initiative and develop my area as I see fit. I feel trusted and valued in my ideas and opinions.

The environment at BCT is a huge stand out to me. The staff are diverse so it makes me feel very comfortable at work.

The absolutely fantastic team of staff that I work with – we all come from different walks of life yet share the same creative interests and goals in improving learner's experience and their lives in general.

The community feel to our college is second to none.



To find out more about BCT and our approach to education please visit <http://www.bigcreative.education/>

Big Creative Training was rated “good” by Ofsted at our last inspection.

[Read the full report >](#)

Useful links

[BCE careers video >](#)

[International work experience video >](#)

[Digital Future VR tour >](#)

[Games students showreel >](#)

[BCE highlights video >](#)

[Artist development >](#)



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