

Curriculum Manager Media

Required



[bigcreative.education](https://www.bigcreative.education)



Welcome to Big Creative Training

Big Creative Training (BCT) is a well-established and expanding creative industry training provider with more than twenty years' experience of delivering positive outcomes for learners. Our mission is to improve the lives of young people through high quality training and creative industry experiences, and we also take pride in ensuring staff are encouraged to flourish and feel excited to be a part of BCT.



As an organisation we provide a supportive, developmental environment with a creative and innovative approach to education. Choosing to work for BCT will enable you to be part of a successful organisation that offer a good work-life balance to all employees, which includes a flexible working approach, a friendly, positive and purposeful working environment, and plenty of opportunities for social interaction between colleagues.

We are an employer which champions equality, diversity, and inclusion. We work with integrity and passion, and are fiercely committed to creating a truly meaningful work environment, where individuals are empowered with the tools, technology, and training to unleash their full potential.

This is an exciting time to join BCT. We are expanding to launch our new world-class Digital Future Campus in September, including industry standard training rooms, equipment, VFX studios, e-sports arena and editing suites.

We have more than 500 young people per year enrolled onto our vocational training programmes including apprenticeships, and learners take qualifications in maths and English if needed. We have great industry links and work with over 100 creative sector employers and SMEs.

BCT also operates **Creative Works** - a creative industry coworking space as part of our group, giving learners and staff access to an exciting community of creative businesses to support learning and progression.

Benefits of working for BCT

- Company pension scheme
- Employee assistance programme including healthcare cashback
- Bike to work scheme
- Supportive, caring and developmental environment
- Excellent career development opportunities and performance recognition
- Staff social events
- Interest free loans for emergencies or professional development
- Cycle to work scheme

[BCT culture video >](#)



“Leaders and staff successfully ignite young people’s enthusiasm for learning.”

Ofsted

What our learners and graduates say...

96% of learners at BCT say their overall experience is good. Here's what they had to say...

"The teachers always find time to help."

"I love the small class sizes, and the fun environment created."

"I get to do something I love with other people who have the same interests as me."



Not only did the college give us the tools and knowledge to succeed, they prepared us for life as creatives of the future.

Georgia



If it wasn't for BCT there's no way I would have become the person I am today. Thanks for helping me find myself!"

Amani

Curriculum Manager Media

We are now looking for an outstanding Curriculum Manager to join our team based in Walthamstow, East London.

You will be a qualified teacher in Digital Media and need to have a strong record in leading curriculum programmes in one or more of the areas of Art & Design, Media, Performing Arts or Live Events. You will have experience of managing an academic team. Equally you will understand how to use data from course reviews and quality improvement information to improve course performance in your area.

This is an exciting opportunity to lead a small teaching team, within a successful and supportive framework. Candidates will have maths and English at GCSE grade "C" or above, and will be educated to degree level with evidence of outstanding practice working in a similar environment.

Key tasks

- The ability to work in a way that promotes the wellbeing of children and young people
- Line management of tutors incorporating KPI data to manage performance including budgets
- Plan and run weekly team meetings with staff using KPI data
- Plan and deliver exciting subject specialist lessons that support learner retention, achievement and progression
- Outstanding approach to curriculum delivery using project based methods of learning
- Model and encourage the highest standards from team and learners
- Ensure a high standard industry experience for learners with guest speakers and visits
- Track progress of learners and initiate support plans
- Work with parents and carers to support students and coordinate parent's evenings
- Experience of internal verification of both assignments and assessment decisions
- Co-ordinate team timetables into a delivery plan and manage the process
- Lead the delivery of the IV schedule, draw up sample plans and coordinate

Essential Qualities:

- Proven record of managing a successful team
- Excellent leadership skills, assertive and self-confident, with a demonstrable ability to inspire and motivate a team of teachers in your area
- Extremely organised and able to manage own work load effectively and flexibly
- Highly motivated and driven to succeed in a competitive and rewarding environment
- Achieved qualified teacher status
- Outstanding teaching and communication skills and experience of good / outstanding Ofsted
- Aspirational– will not settle for less than outstanding standards of work and behaviour

Technical skills – we'd be interested in hearing from applicants with combinations of the following skills:

Essential:

- Skilled and knowledgeable in Adobe Creative Cloud including Photoshop, Final Cut Pro and / or Adobe Premiere and Adobe After Effects

Desirable but not essential

- Skilled and knowledgeable in Unity 3D v5 and basic scripting skills
- Skilled and knowledgeable in Maya 2016 for 3D modelling and animation

Desired qualities

- Experience of working in the creative art industries, Art & Design, Media, Performing Arts and Live Events using an entrepreneurial approach
- Excellent leadership skills, assertive and self-confident, with a demonstrable ability to inspire and motivate a team of teachers in your area
- Extremely organised and able to manage own work load effectively and flexibly
- Highly motivated and driven to succeed in a competitive and rewarding environment
- Achieved qualified teacher status
- Outstanding teaching and communication skills and experience of good / outstanding Ofsted
- Previous team leadership and pastoral experience would be very helpful
- Positive, solution focused and proactive when managing and responding to data
- Kind, empathic and supportive but challenging when needed
- Committed and willing to “go the extra mile” to meet targets
- Ambitious – will not settle for less than outstanding standards of work and behaviour
- Lead IV or EV qualification and experience

Salary and days of work

- This is a full time position paid at **£40,000** per annum
- We offer 32 days holiday plus 8 bank holidays (40 in total)
- The start date is **15th August** however we will consider applications from candidates with a longer notice period

How to apply

You must be eligible to work in the UK and possess a UK work permit if you need one. Please note this job is based in London and cannot be done remotely.

For an Informal Discussion, please contact call **Darren Peers** on 07931 444339. If you wish to apply you must complete the application form found at www.bigcreative.education/bct-staff-application-form by 9am on **22nd July 2022**.

BCT is an equal opportunities employer and positively welcomes applications from all sections of the community. We are committed to safeguarding all learners enrolled on our programmes and appointment of successful applicants will be subject to satisfactory references being obtained, and an enhanced disclosure and barring service (DBS) check.

For teaching positions only

We welcome applications from industry professionals who wish enter teaching via the full teaching qualification with support funded by the Taking Teaching Further scheme. This will allow you 6 months of reduced timetable for training and support whilst receiving full pay and cover all qualification costs over the two years of study’.



**TAKING TEACHING
FURTHER**



What our staff say...



I like the progressive nature of the college and how we are always looking to expand and offer a more rounded experience for the learners.

The best part of my role is being able to make a positive difference to the lives of many, supporting our young people in seeing their potential.

There is fantastic communication between members of staff and the management team.

I feel supported and encouraged in my role, inspired to continue working to deliver high quality and engaging material.

The staff get on well with each other and work together positively to benefit the organisation.

Lovely working environment with a supportive team and great students.

What we do, individually, and overall, makes a huge impact on the lives of these young people and empowers them.

I like the collaborative culture and genuine care for staff, with time and energy invested.

BCT is a small organisation with a big heart and a great mission to develop learners from disadvantaged communities.

I am trusted by my manager to use initiative and develop my area as I see fit. I feel trusted and valued in my ideas and opinions.

The environment at BCT is a huge stand out to me. The staff are diverse so it makes me feel very comfortable at work.

The absolutely fantastic team of staff that I work with – we all come from different walks of life yet share the same creative interests and goals in improving learner's experience and their lives in general.

The community feel to our college is second to none.



To find out more about BCT and our approach to education please visit <http://www.bigcreative.education/>

Big Creative Training was rated “good” by Ofsted at our last inspection.

[Read the full report >](#)

Useful links

[BCE careers video >](#)

[International work experience video >](#)

[Digital Future VR tour >](#)

[Games students showreel >](#)

[BCE highlights video >](#)

[Artist development >](#)



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